

XTD FEATURE CODES

CALL FORWARD

Call Forward All Activate *72
Call Forward All Deactivate *73
Call Forward Busy Activate *90
Call Forward Busy Deactivate *91
Call Forward No Answer/Unavailable Activate *52
Call Forward No Answer/Unavailable Deactivate *53

CALL TRANSFER

In-Call Attended Transfer (*2 Ext number once other side answers hang up)
In-Call Blind Transfer (## + Ext number... then hang up)
Transfer call directly to extension's mailbox (Transfer *+ Ext number then hang up)

CALL PARKING

Parking Lot Numbers are specific to the customer call CO or Line Order to get PLN

Call Q

Agent Logoff *45
Agent Logon *45

DND

DND Activate *78
DND Deactivate *79

Speak your extension number *65
Speaking Clock *60

VOICE MAIL

Dial My Voicemail *97 your personal Mail Box
Dial Voicemail System *98 Universal First Ext number then there password

Record Call

*1 record call

Paging & Intercom

*80 + extension

XTD VOICE MAIL OPTIONS AND PROGRAMMING

Voicemail main menu options

Press:

- 1 to Listen to (New) Messages
- 2 to Change Folders
- 0 for Mailbox Options
- * For Help
- # to Exit

Listen to messages

Press:

- 5 to Repeat Message
- 6 to Play Next Message
- 7 to Delete Message
- 8 to Forward to another user

Enter Extension and press #

- 1 to pretend a Message to forwarded message
- 2 to Forward without pretending
- 9 to Save Message
- 0 for New Messages
- 1 for Old Messages